

EAST BERLIN AREA JOINT AUTHORITY
103 LOCUST STREET / PO BOX 37
EAST BERLIN, PA 17316

SEPTEMBER 7, 2023

The monthly meeting of the East Berlin Area Joint Authority Board was held September 7, 2023 at 103 Locust St., East Berlin, PA. The meeting was presided over by Chairman Krall. Chairman Krall opened the meeting at 7pm with a Pledge of Allegiance to the American flag.

Members Present: Chairman C. Krall, Vice Chairman R. Weidner, R. Teal, W. Staub, G. Green,

Members Absent:

Also Present: Melissa Earp, John Scrivens, Treasurer, H. Lau

Guests: Todd Seemans, Zwingli Representative

Agenda: A motion was made by R. Weidner to accept the agenda for September 7, 2023 board meeting as written, with a second by R. Teal. **Motion carried to accept the agenda as written.**

Minutes: A motion was made by W. Staub to accept the minutes of August 3, 2023 as written, with a second by G. Green. **Motion carried to accept the minutes as written.**

Payment of Bills: All members received a list of payables for August 2023, totaling **\$36,013.25** from the Operational funds. A motion was made by R. Weidner to pay the August 2023 bills, with a second from R. Teal. Motion carried.

Public / Guest Comment:

Engineer's Report:

- In a holding pattern regarding WWTP expansion project; waiting for grant funding. Commonwealth Funding Authority is to meet on Septe 18th, so state grants are expected to be announced on September 19, 2023.

Solicitor's Report:

- Has learned that area water systems have used a telephone notification system to pass on important information such as water leaks or drought conditions. Suggested that EBAJA implement something similar. A motion was made by G. Green with a second from R. Weidner to test the Rapid Response system or look into a new notification system that would not exceed \$500/annual cost.

Treasurer's Report:

- Open balance of : \$34,389.35
- Passed out a wage increase chart for board members to consider while he prepares the next budget. Any wage increases will require an increase in rates.
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Secretary's Report:

- One shut off scheduled for 9/12/2023 due to nonpayment.
- SRBC Renewal Application appeared to be slated for approval.
- The assistant operator position is now open. The job has been advertised on indeed and on the website. The assistant operator left due to an irresistible financial offer from his former employer.

Unfinished Business:

- LCCR project: The operator's have determined there are approximately 326 curb boxes that will need to be dug up to properly conduct the Service Line Inventory. This number was determined by eliminating any connections made, replaced, or repaired after Jan 1, 1991. Secretary is still attempting to compile a list of exempt properties.
- The cost of a backhoe attachment with labor and a thumb attachment is \$19,385.00. The borough has agreed to contribute \$10,000.00 toward the cost. A motion was made by G. Green to purchase the attachments. R. Teal seconded the motion. Conversation regarding the purchase thus ensued. Discussion included whether or not Messick's was a co-stars dealer, the tractor was originally purchased by Messicks, price, and how much labor will be involved. A roll call vote was asked by the Chairman. All members voted in the affirmative. Motion carried to purchase the backhoe attachments.
- Generator for pump station. R. Weidner suggested someone look into the Federal Surplus supply. An electrician would need to go along to be sure whatever they may have will meet the needs of the Authority. An automatic transfer switch would need to be installed for a generator.
- Zwingli church house/church project: Zwingli Church is attempting to separate the water / sewer lines from the house next door from the actual church. Connecting to the water line will be no problem. The sewer line presents difficulties. Option 1 is to connect to the sewer line that runs down the middle of West King St. This would require permits from PennDOT, a flagger force, and disruption to traffic within the borough. Option 2 is to run the sewer line more than 100 feet from the corner of Third St. to the church. Doing this will require an additional manhole. Cleanouts will be required every 75 feet if they use a 4 inch pipe. The Authority feels it would need to be an 8 inch pipe. There is an existing "stub" at the corner of Third St. that runs westward. Nathan will need to televise to see how far the stub extends. Other factors that need to be determined: Confirm the existing pipe material is terra cotta, what is the manhole made of (brick or concrete), what is the depth of the manhole, what is the grade from church to manhole, who is financially responsible, which option will be most cost effective.

New Business:

Operator's Report:

- PLC upgrade at WWTP is scheduled for the middle of September
- Kline's is scheduled to clean the lift stations on September 13th.

Correspondence:

- none

Executive Session:

- Chairman Krall asked for an executive session at 8:20 p.m. to discuss personnel issues such as applicants for the open position and a recently conducted salary survey. The board came out of Executive Session at 8:35 p.m.

Motion to adjourn the meeting was made by R. Weidner and seconded by R. Teal. **Motion carried.** Meeting was adjourned by Chairman Krall at 8:35 p.m.

The next monthly board meeting is scheduled to be held **October 5, 2023** at 103 Locust Street at 7:00 p.m.