

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

November 18, 2015

Members Present: President Charles Krall; James LeVan; Roberta Teal; Jason Wood; and Donald Dixon

Members Absent: Catherine Lockey; and Andrew Raymond

Also Present: Mayor Keith Hoffman; Secretary/Treasurer Darlene McArthur; Matthew Zeigler; Douglas Brehm; Lee Leer; and Thomas Teal

The second monthly meeting of the East Berlin Borough Council was held November 18, 2015, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Adoption of the Minutes: The meeting minutes of Council's Session on November 4, 2015, were reviewed. *A motion to approve the minutes was made by Roberta Teal; seconded by James LeVan. Motion approved with all in favor.*

Payment of Bills: A summary of bills for the end of November totaling \$9,871.69 was reviewed. In response to Jason Wood's inquiry regarding "Do Not Enter" signs, it was noted that these replaced faded, worn signs at entrances to one-way streets including Second Avenue at The Lucky Spot Restaurant. *James LeVan motioned to pay the bills for the end of November; seconded by Jason Wood. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: None.

Zeigler Bros. Expansion Project: Douglas Brehm of Brehm-Lebo Engineering presented a revised Land Development Plan (LDP) for the Zeigler Bros. Expansion Project to meet the requirements of Zoning Officer Robert Thaeler and the Borough's Floodplain Ordinance. Mr. Brehm explained as noted on the revised LDP, the Floodplain Ordinance permits construction in the Special Floodplain Area when the construction does not increase the elevation of the 100-year floodplain more than one foot (1') at any point. Mr. Brehm's displacement calculations as provided to Council indicate the proposed addition may increase the elevation of the 100-year flood by 0.37 feet at this location and will comply with Floodplain Ordinance. Per the updated comments from Mr. Thaeler, all of the zoning issues are now in compliance with the exception of the requirement of dimensional information on the loading spaces and that the spaces must be paved. Mr. Brehm requested conditional approval of the LDP to meet the final zoning issue, and Council's approval of the previously requested waivers. *Roberta Teal motioned to grant the waiver of a Preliminary Land Development Plan; seconded by James LeVan. Motion approved with all in favor. With the LDP based on a Boundary Survey performed twenty (20) years ago, and the proposed addition not in the vicinity of the property boundary, Jason Wood motioned to waive the requirement of a Boundary Survey; seconded by Roberta Teal. Motion approved with all in favor. With the construction of the proposed addition on existing pavement, Donald Dixon motioned to waive the requirement of a Storm Water Management Plan; seconded by James LeVan. Motion approved with all in favor. With the condition that dimensional information is provided for the paved loading spaces, Jason Wood motioned to approve the Zeigler Bros. Expansion Project Land Development Plan; seconded by Roberta Teal. Motion approved with no dissenting votes.* Mr. Brehm thanked Council for their review of the project. Council expressed their appreciation of the proposed improvements to the Zeigler Bros. facility.

Committee Reports:

Finance: President Krall reminded Council that the proposed 2015 budget is scheduled for adoption at the next meeting of Council on December 2nd as advertised.

Maintenance: The Maintenance Report was provided to Council. President Krall reviewed the issue of PennDOT requirements to update signs and sign posts to meet the latest regulations and noted that a bulk purchase of approximately \$1,500.00 would correct the compliance issues.

Planning/Zoning: Nothing to report.

Personnel: James LeVan reported that second interviews with two (2) outstanding candidates for the position of Police Officer went well. The Personnel Committee intends to have a recommendation for the December 16th Council meeting.

Park/Recreation: Council was provided the meeting minutes of October 8, 2015.

Unfinished Business: President Krall reported that the Community Center roof survey has been completed with findings and suggestions submitted by Buchart Horn Engineer Steve Selby. Short-term and long-term repairs for both the upper and lower roofs were received along with spec sheets for recommended products and photographs of multiple issues requiring maintenance and repair. President Krall stated that the quoted cost of materials would be approximately \$2,800.00 with the cost to have a contractor make the repairs with the suggested materials would be \$5,600.00. An additional estimated cost was provided to repair the roof gutter edge at \$1,000.00. Council reviewed the documents and discussed the option to have volunteers work with Robert Meminger to make the recommended short-term repairs with the suggested materials. *Jason Wood motioned to purchase the necessary materials for the short-term roof repairs and to include the cost of the roof gutter edge repair; seconded by Roberta Teal. Per roll call vote, all Members of Council present approved the motion.* It was noted that if a contractor is needed, additional approval must be made for the increased cost.

New Business: In referencing the recently installed traffic signal video detection system, Donald Dixon stated that he was held at a red light for approximately thirty (30) seconds even with no cross-traffic and questioned the functionality of the system. President Krall suggested that Mr. Dixon speak with Robert Meminger regarding the programmed timing sequence of the video detection system.

Correspondence:

Gettysburg Chamber of Commerce November Newsletter
Adams County Boroughs Association November Newsletter
Abbottstown Borough Office Ribbon Cutting Ceremony 12/17, 6PM, 241 High Street
Abbottstown Borough Office Open House 12/18, 10AM – 2 PM, 241 High Street
Correspondence from Ken Young
Training and Webinars Available

Jason Wood motioned to adjourn the meeting of the East Berlin Borough Council at 7:35 PM; seconded by Donald Dixon. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council