

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

February 3, 2016

The first monthly meeting of the East Berlin Borough Council was held February 3, 2016, at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Roberta Teal; Charles Krall; Jason Wood; James LeVan; Andrew Raymond; and Donald Dixon

Members Absent: Catherine Lockey

Also Present: Solicitor Matthew Battersby; Mayor Keith Hoffman; and Thomas Teal

Adoption of the Minutes: The meeting minutes of Council's Session on January 20, 2016, were reviewed. *A motion to approve the minutes was made by Charles Krall; seconded by Andrew Raymond. Motion approved with no dissenting votes.*

Payment of Bills: A summary of bills for the beginning of February totaling \$8,360.99 was reviewed. There was some discussion of the cost of snow removal by East Berlin Excavating. It was noted that there will be some additional billing forthcoming. *Jason Wood motioned to pay the bills for the beginning of February; seconded by Andrew Raymond. Motion approved with no dissenting votes.*

Constituents Addressing Borough Council: None.

Mayor's Report: The police report for January was provided to Council. Mayor Hoffman stated that the streets look good considering the excessive snowfall with the equipment and staff available.

Solicitor's Report: Solicitor Battersby provided details on amendments needed to the employment contract for the police officer and discussed the initial temporary status prior to permanent status of this position.

Committee Reports:

Finance: Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts. Donald Dixon commented on the increase in cost for GL #409.370, Maintenance and Repairs. Charles Krall mentioned the increased cost for street lighting. There was some discussion of the type of bulbs in the street lights and the cost to convert to more efficient lighting.

Streets/ Maintenance: Andrew Raymond reported on the recent snow event and Donald Myers' skill in making repairs to the F750 for hydraulic hoses and fittings to continue plowing. Mr. Raymond noted 106.25 man hours and 251.5 miles in a continuous effort to keep the streets cleared. President Teal stated that Donald Myers and Robert Meminger worked Friday night through the weekend to continue plowing. Charles Krall reported that Mr. Meminger urges a pay increase for Mr. Myers for his outstanding abilities. Andrew Raymond suggested that both maintenance workers are provided work jackets embroidered with their names and East Berlin Borough. *Andrew Raymond motioned that work jackets would be purchased for Mr. Myers and Mr. Meminger at a cost of up to \$250.00 each; seconded by Charles Krall. Motion approved with all in favor.*

Donald Dixon reported that he accompanied Mr. Meminger to observe the street conditions and noted Mr. Meminger's concern of where to dump snow resulting from extreme events. President Teal mentioned the Borough-owned lot behind Dylan's, the Park land, or the lot behind the Borough building. Charles Krall noted that the necessary equipment is more of an issue than the location, and suggested research to contract with outside services. Mr. Dixon mentioned the possibility of inter-municipal agreements or agreements with local businesses to dump the snow. The Maintenance Committee will meet with Mr. Meminger to review the issue.

Planning/Zoning: James LeVan reported that the Planning Commission met last week. One topic of discussion was the deteriorating condition of the former Nell's building. Solicitor Battersby suggested a letter to the property owner stating the concerns. Mr. LeVan noted that the property is utilized as storage for Zeigler Brothers per a Zoning Hearing, and noted a similar concern for the restaurant property now vacated by the Lucky Spot. The next meeting of the Planning Commission will be a reorganization meeting.

Personnel: James LeVan stated his intention to proceed with the amendments to the police officer employment contract to be sent electronically to Officer Terry Seitz. Officer Seitz will be invited to attend the next Council meeting to sign the contract and meet all Members of Council. There was some discussion of the different aspects of police work in a small town in contrast to Officer Seitz experience with the York City Police Department. Mr. LeVan stated that the draft letter of response to other applicants is acceptable and should be sent to all those who applied.

Park and Recreation: Council was provided the meeting minutes of January 14, 2016. President Teal reported that the DCNR grant was not awarded for the proposed Park projects and urged that the Commission reapply for the grant during the current open period.

Unfinished Business: President Teal reported that minutes were received for the Community Center Commission Meeting on January 21, 2016. The next Commission meeting is scheduled for March 3, 2016 at 12:00 noon.

New Business: Andrew Raymond stated that he received a request for a banner to be taken down by the purchaser of that banner, and that he would speak to Robert Meminger about the removal.

Correspondence:

- Invitation from Central Penn Business Journal to Nonprofit Innovation Awards/Breakfast for East Berlin Community Library, 2/26, 7:30 AM, Wyndham Garden, York
- Gettysburg Chamber February Newsletter
- Adams County Boroughs Association January Newsletter
- Training and Webinars Available

Andrew Raymond mentioned a possible new restaurant business to replace the Lucky Spot Restaurant.

Charles Krall motioned to adjourn the meeting of the East Berlin Borough Council at 7:45 PM; seconded by Jason Wood. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council