

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

July 11, 2018

The monthly meeting of the East Berlin Borough Council was held July 11, 2018 at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Roberta Teal; Charles Krall; Donald Dixon; James LeVan; Anne Geiger; David Meixner; and Jason Wood

Members Absent: None.

Also Present: Mayor Keith Hoffman; Solicitor Matthew Battersby; Secretary/Treasurer Darlene McArthur; Laura Ferrara; Sue Hess; and Robin Heyser

Adoption of the Minutes: The meeting minutes of Council's Session on June 6, 2018, were reviewed. Donald Dixon noted that in the discussion of the Liberty Fire Company merger with Lake Meade Fire Company, an "e" is needed at the end of Meade. Secretary McArthur stated that this correction was made to the official copy. *A motion to approve the minutes as corrected was made by Charles Krall; seconded by Donald Dixon. Motion approved with no dissenting votes.*

Payment of Bills: A summary of bills for July totaling \$31,114.37 was reviewed. *James LeVan motioned to pay the bills for July; seconded by Donald Dixon. Motion approved unanimously.*

Constituents Addressing Borough Council: On behalf of the Historical Society, Board Member Laura Ferrara thanked Darlene McArthur and Robert Meminger for their efforts in assisting with the planning of the proposed 2018 Colonial Day event, but reported that the event will not take place this year. Ms. Ferrara explained that it was determined that neither the Locust Street location nor the North Avenue location would provide sufficient space for vendor placement or parking. Ms. Ferrara and Sue Hess explained at length the many issues and difficulties involved with holding the event and suggested the possibility of a smaller event in future years.

Mayor's Report: Council reviewed the June police report. Donald Dixon mentioned his concern of fireworks in the Borough and noted that the town bulletin board at the square displays "Fireworks Prohibited within the Borough." Jason Wood stated that even though the State law recently legalized certain aerial fireworks, they are restricted within one hundred fifty feet (150') of an occupied structure, which basically prohibits them anywhere in the Borough other than parklands which will be addressed by ordinance. In response to an inquiry regarding Chief Terry Seitz, Secretary McArthur stated that he worked on July 4th, but was not on duty at the time of the fireworks. Citations will be issued per State law as necessary.

Solicitor's Report: Regarding the proposed Lease Agreement with EBACC, Solicitor Battersby reported that he has not received a response to a letter sent to Attorney Shultis. Robin Heyser stated that she would follow up with Attorney Shultis. Regarding the proposed Parklands Ordinance, Donald Dixon suggested that "snowmobiles" be added to "No unlicensed ATVs or motor bikes are permitted anywhere in the parklands." *Jason Wood motioned to advertise Ordinance No. 2018-1; seconded by Charles Krall. Motion approved.*

Committee Reports:

Finance: Council reviewed the Previous Year Financial Comparison Report and Summary of Accounts.

Streets/ Maintenance: Council was provided a copy of the Maintenance Report. President Teal reported that bids were received for the Stoner Avenue Paving Project, which includes Stoner Avenue from E. King Street to Locust Street and a small section of Locust Street from Stoner Avenue to the VFW. H & H General Excavating Company, Inc. bid \$35,300.00, New Enterprise Stone & Lime Company bid \$45,546.00, and C.E. Williams Sons, Inc. bid \$52,880.00. *Donald Dixon motioned to award the bid to H & H General Excavating for \$35,300.00 with Solicitor Battersby's approval of the bid documents; seconded by James LeVan. Per roll call vote, all Members of Council approved the motion.*

Planning/Zoning: The Planning Commission meeting minutes of May 24th were provided to Council. James LeVan reported that topics of discussion at the June meeting included the status of the interior storage rental facility proposed at the former Nell's building, and the proposed bridge closures on Lake Road. Mr. LeVan stated that neither Paradise nor Washington Township has responded to the request to meet with the York County Planning Commission to discuss the bridge closures. Regarding the proposed project at the former Nell's building, Anne Geiger stated that the existing parking lot is larger than needed for a storage rental facility and proposed that a section of it could be turned back to the Borough.

Personnel: James LeVan reported that the Personnel Committee met to discuss the renewal of the employee health insurance policy currently with Capital Blue Cross. Mr. LeVan noted that the 2018 budget includes an allowance toward the cost increase for the remaining five (5) months of the year, and recommends that the current policy be continued. There was some discussion of other providers including Highmark and Geisinger. *James LeVan motioned to continue the current employee health insurance coverage with Capital Blue Cross; seconded by Charles Krall. Per roll call vote, all Members of Council approved the motion.*

Parks and Recreation: Council was provided with the meeting minutes of May 10th and June 14th. Anne Geiger reported that Evan Cashman, for an Eagle Scout Project, offered to install a lighted flagpole in front of the Park pavilion with electricity hooking into the existing pavilion lines.

Unfinished Business: Donald Dixon requested an update on the status of the Fire Company merger. Secretary McArthur stated that Liberty Fire Company President Mike Thomas reported that the proposed merger is between Liberty and Lake Meade Fire Companies and does not currently include Hampton Fire Company. There was some discussion of the provision of Workers Compensation insurance when the merger is complete.

New Business: President Teal reported that a request was received from Genevieve Mitz for an on-street handicapped parking space in front of her apartment at 231 Third Street. It was specified that the space would only exist as long as Ms. Mitz resides at this address. There was some discussion of the previously approved request from the property owner of this apartment complex, Hans Koch, for another on-street handicapped parking space on Locust Street around the corner from the front of the complex on Third Street. Charles Krall stated that he would speak to Mr. Koch regarding his reasoning for the Locust Street location. The request was tabled. President Teal reported that a pre-bid meeting for the upcoming trash service contract is scheduled for July 24th at 10:00 AM. Council reviewed three (3) different proposals and quotes to update the town sign at the square. *Anne Geiger motioned to approve the quote from W.J. Strickler Signs for \$7,452.00 to replace the town sign at the square; seconded by Charles Krall. Per roll call vote, all Members of Council approved the motion.* Regarding information she received from Adams County, Anne Geiger suggested that bids for trash service might include an option for dealing with the disposal of covered electronic devices such as a quarterly or semi-annual collection. Secretary McArthur stated that she would include the bid option. Mayor Hoffman suggested that a thank-you card be sent to Sandy Cashman for her efforts in planting shrubs and flowers at the square. Secretary McArthur stated that she would send a card.

Correspondence:

- Donation Request from Rabbit Transit
- EBACC National Night Out Event, 8/7/2018, 5:30 – 8:00 PM
- Gettysburg Chamber of Commerce July Newsletter
- Training and Webinars Available

Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 8:05 PM; seconded by Jason Wood. Motion approved with all voting in favor.

Respectfully submitted,

Darlene McArthur
Secretary/Treasurer of Borough Council