

EAST BERLIN BOROUGH COUNCIL  
128 Water Street  
East Berlin, PA 17316

March 6, 2019

The monthly meeting of the East Berlin Borough Council was held March 6, 2019 at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

**Members Present:** President Roberta Teal; James LeVan; Charles Krall; Donald Dixon; Anne Geiger; and David Meixner

**Members Absent:** Jason Wood

**Also Present:** Mayor Keith Hoffman; Solicitor Matthew Battersby; Secretary/Treasurer Darlene McArthur; Thomas Burger, and Jim Hale with the Gettysburg Times

**Adoption of the Minutes:** The meeting minutes of Council's Session on February 6, 2019, were reviewed. *A motion to approve the minutes was made by James LeVan; seconded by Donald Dixon. Motion approved with all in favor.*

**Payment of Bills:** A summary of bills for March totaling \$14,245.98 was reviewed. *Charles Krall motioned to pay the bills for March; seconded by James LeVan. Motion approved unanimously.*

**Constituents Addressing Borough Council:** Planning Commission Chairman Thomas Burger addressed Council to provide the annual report of the Commission for 2018 noting that meeting minutes are provided to Council as a matter of record. Topics included a variance granted to the former Nell's building to allow an indoor storage facility, and proposed bridge closures affecting Paradise and Washington Townships. Mr. Burger thanked James LeVan for his service to the Commission and welcomed new member David Meixner.

**Mayor's Report:** Council reviewed the February police report.

**Solicitor's Report:** Solicitor Battersby provided an update to an easement needed to proceed with the Branch Circle Drainage Project. Amended drafts have been provided to the three (3) property owners involved. The upcoming Pennwood Products Expansion Project is in the preliminary stage and will be reviewed.

**Committee Reports:**

**Finance:** Council reviewed the Financial Comparison Report and Summary of Accounts.

**Streets/ Maintenance:** Charles Krall reported that the month of February demanded many hours of snow plowing with the assistance of contracted service providers while Robert Meminger recovers from foot surgery. Mr. Meminger attended two (2) meetings of the Planning Commission to review plans for implementing PennDOT Connects and PennDOT's Road Safety Audit. Mr. Meminger's computer failed and had to be replaced. Some vehicle maintenance records were lost and will be reentered.

**Planning/Zoning:** Council was provided the Planning Commission meeting minutes of January 24, 2019. David Meixner reviewed the Commission's participation in the interactive PennDOT Connects program. Regarding the Pennwood Products Expansion Project, Mr. Meixner mentioned

the concerns of the use of Kuhn Drive, and provided Council with the Commission's recommendation to grant the request to waive the Preliminary Plan Phase of the approval process.

**Personnel:** Nothing to report.

**Parks and Recreation:** The meeting minutes of January 10th and February 21st were provided to Council. Anne Geiger reported that discussions are ongoing with Skip Coxon to allow access along the perimeter of his property south of the Borough for the rail trail.

**Communications:** Anne Geiger stated that the proposed Communications Policy is still under review by Solicitor Battersby, and provided additional information on proposed website updates. *David Meixner motioned to move forward with updates to the Borough website; seconded by Donald Dixon. Motion approved with no dissenting votes.*

**Unfinished Business:** None.

**New Business:** The 2018 municipal audit report was provided to Council by Rotz & Stonesifer. Charles Krall reported that a request was made to Representative Torren Ecker to investigate the traffic study report received from PennDOT, and noted that no additional documentation was provided with the report. President Teal reported that Representative Ecker determined that an open record request would be required to obtain crash data due to confidentiality issues. Mr. Krall also discussed fifty-three foot (53') trailers traversing State Routes 194 and 234 even though they are prohibited per PennDOT maps, and noted that it would require the cooperation of all police departments involved to enforce the prohibition of the trailers.

**Correspondence:**

- Adams County Boroughs Association Meeting, 3/18 at 6:15 PM, Pike Restaurant, Gettysburg
- Gettysburg Chamber of Commerce March Newsletter
- Training and Webinars Available

*Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 7:48PM; seconded by James LeVan. Motion approved with all voting in favor.*

Respectfully submitted,  
Darlene McArthur, Secretary