

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

April 3, 2019

The monthly meeting of the East Berlin Borough Council was held April 3, 2019 at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Roberta Teal (7:30 PM); Vice President James LeVan; Charles Krall; Donald Dixon; Anne Geiger; Jason Wood; and David Meixner

Members Absent: None

Also Present: Mayor Keith Hoffman; Solicitor Matthew Battersby; Secretary/Treasurer Darlene McArthur; and Jim Hale, Reporter for the Gettysburg Times

Vice President James LeVan chaired this evening's meeting of Council.

Adoption of the Minutes: The meeting minutes of Council's Session on March 6, 2019, were reviewed. *A motion to approve the minutes was made by Donald Dixon; seconded by Anne Geiger. Motion approved with all in favor.*

Payment of Bills: A summary of bills for April totaling \$15,088.37 was reviewed. *Charles Krall motioned to pay the bills for April; seconded by Jason Wood. Motion approved unanimously.*

Constituents Addressing Borough Council: None.

Mayor's Report: Council reviewed the March police report.

Solicitor's Report: Solicitor Battersby was provided two (2) of the three (3) right-of-way easement grants needed to proceed with the Branch Circle Drainage Project. Secretary McArthur stated that the third granted easement will be provided as soon as it is notarized.

Committee Reports:

Finance: Council reviewed the Financial Comparison Report and Summary of Accounts.

Streets/ Maintenance: Council was provided the maintenance report. The Branch Circle Drainage Project will be ready to advertise for bids awaiting the third and final right-of-way agreement.

Planning/Zoning: Council was provided the Planning Commission meeting minutes of February 28, 2019. David Meixner reported that Robin Fitzpatrick, President of the Adams County Economic Development Corporation, will attend the next meeting of the Commission to discuss possible options for the former Nell's building. It was noted that the price of the property was reduced prompting additional interest. Mr. Meixner reported that public meetings will be held for the proposed bridge closure on Lake Road, and the Pennwood Products Expansion Project is still under review. Solicitor Battersby discussed a possible continuance of the review process due to the many issues involved. Mr. Meixner reported that Robert Meminger attended the Commission meeting to discuss the Road Safety Audit and noted that LTAP (Local Technical Assistance Program) will assist.

Personnel: Nothing to report.

Parks and Recreation: Anne Geiger reported that issues concerning the Basketball Court project have not yet been addressed, and a quote of \$7,200.00 was received to install electricity in the proposed restroom at the Park. A forester will be surveying Kuhn's Woods to provide information on necessary clearing and eliminating invasive plants.

Communications: Anne Geiger provided additional information on proposed website updates with costs to include a redesign fee of \$125.00, to provide secure encryption for \$75.00, and to format the Borough's coat of arms for \$75.00. Official email addresses will be established to provide security and archiving including Council Members. *Anne Geiger motioned to move forward with updates to the Borough website and subsequent costs; seconded by David Meixner. Motion approved with no dissenting votes.* Anne Geiger discussed the website redesign in detail including tabs, documents, etc.

Unfinished Business: A news release for the Huey Helicopter event at the Park on May 4th was provided by the Liberty War Birds Association. A certificate of liability insurance naming the Borough as an additional insured will be provided prior to the event.

New Business: Vice President LeVan presented Resolution No. 4-2019-1 authorizing the Northeast Adams Fire & EMS to participate in the Federal Surplus Property Distribution Program. *Charles Krall motioned to approved Resolution No. 4-2019-1; seconded by Roberta Teal. Motion approved unanimously.* Vice President LeVan presented Resolution No. 4-2019-2 amending the PA Open Records Law to exclude the personal information of municipal employees and to allow a recuperative fee for time spent on for-profit agency requests. *Roberta Teal motioned to approve Resolution No. 4-2019-2; seconded by Jason Wood. Motion approved with no dissenting votes.* Vice President LeVan presented Resolution No. 4-2019-3 authorizing a handicapped parking space for a resident at 312 Locust Street. *Roberta Teal motioned to approve Resolution No. 4-2019-3; seconded by Jason Wood. Motion approved with all in favor.*

Vice President LeVan reviewed a letter from the East Berlin Historical Preservation Society requesting a meeting with Council to discuss their financial needs in maintaining the Old Town Hall (Liberty Fire House No. 1) at 101 Fourth Street. This property is owned by the Borough and leased to the Historical Society. Council agreed to meet with the Historical Society to request additional materials and clarify the financial need. Anne Geiger reminded Council of the ACCOG legislative meeting on April 25th at 6:00 PM.

Correspondence:

- Adams County Boroughs Association Meeting, 5/20 at 6:15 PM, Pike Restaurant, Gettysburg
- Adams County Boroughs Association March Newsletter
- Adams County Fallen Officers Memorial Service, 5/3 at 10:00 AM, Gettysburg
- Library Dinner and Gala, 4/26 at 6:00 PM, Inn 94, New Oxford, Tickets - \$55.00
- Gettysburg Chamber of Commerce April Newsletter
- Training and Webinars Available

Donald Dixon motioned to adjourn the meeting of the East Berlin Borough Council at 8:30PM; seconded by Charles Krall. Motion approved with all voting in favor.

Respectfully submitted,
Darlene McArthur, Secretary