

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

May 6, 2020

The monthly meeting of the East Berlin Borough Council was held May 6, 2020 at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: President Roberta Teal; Vice President James LeVan; Donald Dixon; Charles Krall; Mayor Keith Hoffman and Secretary/Treasurer Cindy Smith

Members present via phone: Anne Geiger and David Meixner

Absent: Jason Wood

Solicitor present by teleconference: Matt Battersby

Guest Present: Chris Warner

Members of the Public present by teleconference: Walt Geiger

Payment of Bills: A summary of the bills for March totaling \$20,578.07 was reviewed. A motion was made to pay the bills for April by James LeVan with a second by Donald Dixon. Donald Dixon questioned the \$883.00 expenditure on Christmas street lighting. Discussion was held by Roberta Teal and Donald Dixon that the VFW gave money to the Lion's Club for replacement LED light bulbs. Roll call vote – unanimously approved.

New Business:

- Emergency Management Coordinator (EMC) – Roberta Teal introduced Chris Warner as a prospective EMC for the Borough. Via teleconference, Anne Geiger inquired about Mr. Warner's qualifications to fulfill the position. Mr. Warner stated that he has been employed by Hanover Hospital for the past 20 years as a Patient Care Coordinator / Technician; he has been a First Responder / EMT for the past 35 years and a Deputy EMC in Washington Township for the past 12 years. David Meixner inquired if Mr. Warner felt he had adequate time to commit for the position. Mr. Warner stated through his experience as Deputy EMC he is aware of what the position entails and is willing to assume the position. Anne Geiger wanted to confirm with her colleagues on the Borough Council of their willingness to support Mr. Warner both administratively and financially. Roberta Teal replied that it is the intent of the Council to support Mr. Warner as EMC. Discussion was held that an updated Emergency Operations Plan will be needed. Roberta Teal recommended appointment of Christopher Warner as EMC. *James LeVan motioned to appoint Christopher Warner as EMC effective immediately and second by Donald Dixon. Motion carried.*

- James LeVan reported that the Personnel Committee recommends appointment of Stephanie Haley, 205 E. King Street, East Berlin as a Zoning Hearing Board member. *A motion was made by James LeVan to appoint Stephanie Haley with a second by Charles Krall. Motion carried.*
- James LeVan reported that the Personnel Committee recommends re-appointment of Anne Geiger to the Parks and Recreation Commission. He also acknowledged the Council's awareness of the time and energy Anne has devoted to Parks and Recreation. *A motion was made by James LeVan to re-appoint Anne Geiger with a second by Donald Dixon. Motion carried with one dissenting vote by Charles Krall.*
- Roberta Teal explained that Wilbur Slothour, Land and Sea Services, Building Code Official is willing to serve as the Borough UCC Shared Board of Appeals representative. *A motion was made by Charles Krall to repeal the February 10, 2020, UCC Shared Board of Appeals appointments and second by James LeVan. Motion carried*
- In follow up to the repeal; a motion was made by Donald Dixon to appoint Wilbur Slothour, Land and Sea Services, Building Code Official as the UCC Shared Board of Appeals representative for the Borough.
- A discussion was held that an updated phone system is needed for the Borough office. Charles Krall will be attempting to attain a total of 3 quotes. A decision on the purchase will be tabled until fall; due to concerns raised by Donald Dixon regarding the expense. Roberta Teal stated more discussion on the quotes will be held during the June meeting.

Closure:

The next meeting is scheduled for June 3, 2020, 7PM at the Borough Hall.

James LeVan moved to adjourn the meeting at 7:23 PM with a second by Donald Dixon. Motion carried.

Respectfully submitted,
Cindy Smith,
Secretary / Treasurer