

EAST BERLIN BOROUGH COUNCIL
128 Water Street
East Berlin, PA 17316

July 1, 2020

The monthly meeting of the East Berlin Borough Council was held July 1, 2020 at the East Berlin Borough Hall. The meeting was opened with the Pledge of Allegiance at 7:00 PM.

Members Present: Roberta Teal, James LeVan, Anne Geiger, Donald Dixon, David Meixner, Charles Krall and Jason Wood

Also Present: Mayor Keith Hoffman; Solicitor Matthew Battersby; Chris Warner-EMC; Robin Heyser-EBACC; Doug Brehm, BREHM-LEBO; Rich Saunders, BREHM-LEBO and Secretary/Treasurer Cindy Smith

Public Hearing:

- Solicitor Battersby presented and explained the updated Floodplain Ordinance 2020-01. Solicitor Battersby announced that the Hearing had been properly advertised and reviewed as mandated for adoption of the proposed Ordinance. There was no public comment or rebuttal to the updated Ordinance.

Ordinance Adoption:

- A motion to adopt Floodplain Ordinance 2020-01 was made by Jason Wood and second by Anne Geiger. **By roll call vote, motion approved unanimously.**

Solicitor's Report:

- Announced that the Zoning Hearing Board will be considering a Special Exception/Variance Application regarding the property at "Old Nell's Market" at 429 West King Street, on July 21, 2020, 4 pm to be held within the East Berlin Area Community Center, EBACC. The application proposes a building conversion for a 55 plus community.
- Presented the updated East Berlin Area Community Center, EBACC Lease Agreement and explained further discussion would be held during the Executive Session.
- Presented Resolution 6-2020 – 4 the Amended Police Pension Plan was presented. A motion to adopt Resolution 6-2020 – 4 was made by Charles Krall and second by Donald Dixon. **By roll call vote, motion approved unanimously.**
- Presented Resolution 6-2020 – 5 the Amended Non-Uniform Pension Plan was presented. A motion to adopt Resolution 6-2020 – 5 was made by Jason Wood and second by James LeVan. **By roll call vote, motion approved unanimously.**

Constituents Address Borough Council –

- Robin Heyser-EBACC- was present to discuss any questions the Council may have had regarding the proposed Lease Agreement. The Council declined to comment and indicated that they would resume conversation on this topic during the executive session.

Approval of the Minutes:

- The meeting minutes of June 3, 2020, was approved by James LeVan and a second by Charles Krall; with the minor correction of "Public Comments by Donald Dixon; Bermudian High School held a Senior Class drive-thru in honor of the Class of 2020. Several towns within the district, including East Berlin, were included." Motion carried.

Mayor's Report: Mayor Keith Hoffman read the 18 incidents for June from the Police report. The Mayor stated he and the Chief of Police would be on duty within the Borough July 4, 2020.

Committee Reports:

Finance: - Roberta Teal

- Payment of Bills - A summary of the bills for June totaling **\$20,487.09** was reviewed. A motion was made to pay the bills by Charles Krall with a second by Jason Wood. Motion carried.
- Review of the Profit and Loss statement – as presented.

Streets/ Maintenance:

David Meixner read and reviewed the Borough Maintenance Report.

- The Park Road Overlay and Drainage Improvement Project. C.E. Williams and Sons submitted the low bid, for a project cost of \$82,123.00. Following a brief discussion, a motion was made by James LeVan to accept the C.E. Williams bid in the amount of \$82,123.00 with a second by David Meixner.
By roll call vote, motion approved unanimously.

Planning/Zoning:

David Meixner read and reviewed the Planning Commission meeting minutes from February 27, 2020.

- Announced that the Road Safety Sight Triangle Project has been completed.
- A brief discussion regarding the upcoming Zoning Hearing at the “Old Nell’s Building was held.
- David also stated that Loy Elliott resigned as an Alternate from the Planning Commission and that a replacement will be needed.

Personnel: James LeVan reported that work is underway to update the Personnel Policy.

Parks and Recreation:

Anne Geiger read and reviewed the Parks and Recreation Commission report, highlighting the following items:

- Logan Shaw, Eagle Scout candidate and student at Bermudian Springs presented a formal proposal for a maze labyrinth to be installed south of the park pavilion.
- Due to COVID, there will be no Golf Tournament this year.
- Charles Krall stated that as a Council Member he would not support the Borough Staff cleaning the future Dog Park or Park Restrooms. Anne stated that she will be following up with the Parks and Recreation Commission to decide how the new Park Restroom and the future dog park will be maintained for cleanliness.

Communications: Anne Geiger

- Anne brought 6 copies of the Borough Ordinances books for Council to take home and review. It was decided that a workshop meeting will be advertised and held to review antiquated language, re-organization and digitization of the current Borough Ordinances on August 5th prior to the regularly scheduled Borough Council meeting.

Unfinished Business:

- Chris Warner, Borough EMC, presented the updated East Berlin Emergency Operations Plan, Part Two and Three. Charles Krall motioned to accept Part Two and Three with a second by Donald Dixon. Motion carried.

New Business:

- Douglas S. Brehm of BREHM-LEBO Engineering, Inc. presented and reviewed his letter dated June 29, 2020 requesting a Waiver of Land Development Planning for an 800 square foot proposed on behalf of and for the Zeigler Brothers Plant. Mr. Brehm indicated the Simplified Stormwater Management Form had been submitted to KPI, Borough Engineer. He also stated they would be addressing the current Flood Plain Ordinance requirements. A motion to approve a Waiver from Land Development Plan was made by Jason Wood and second by James LeVan. **By roll call vote, motion approved unanimously.**

Correspondence:

- Northeast Adams Fire & EMS Reports
- Training and Webinars Available

The next meeting is scheduled for August 5, 2020, 7 PM at the Borough Hall.

Roberta Teal announced the time was 8:05pm and the Council would be going into Executive Session.

Executive Session:

An executive session was held to discuss personnel matters and the EBACC Lease Agreement terms. The executive session adjourned at 8:47 PM.

Respectfully submitted,
Cindy Smith,
Secretary / Treasurer