



East Berlin Borough
128 Water Street
East Berlin, PA 17316
Phone (717) 259-9224 / Fax (717) 259-8298
ebsectreas@comcast.net

Park Pavilion Rental Form

Date _____
Name _____
Address _____
Phone _____
Email _____

Pavilion Rental fee for each daily event is \$100.

Enclosed is my rental fee of \$ _____

Date & time period of rental: _____
Approximate number of people in group: _____
Other: _____

Please make checks payable to: **East Berlin Borough Parks & Recreation.**
(No cash donations are accepted.) Rental fees are a donation and are non-refundable.

Please mail or deliver this form and donation to:

East Berlin Borough Office, 128 Water Street, East Berlin, PA 17316.

There is a locked drop box next to the main entry if the office is closed.

Call with questions (717) 259-9224

RULES:

Please,

- Inflatables, entertainment items, etc. need insurance (typically available from the companies that rent them).
- Remove all trash, signs and decorations after event and clean the picnic tables.
- No parking is allowed on lawn areas.
- Keep restroom building tidy.
- Watch your kids and clean up after your dogs.

Thank You!

Have a Great Time!

For official use only:

- Completed Form & Fee Received
- Approved
- Posted in Community Calendar