



# EAST BERLIN BOROUGH

128 Water Street, East Berlin, PA 17316

Phone (717) 259-9224 / Fax (717) 259-8298

## LANDLORD REPORT

Chapter 423 Rental Property of East Berlin Borough Code states that all landlords within the Borough must report. A full copy of Chater 423 is available upon request.

- To obtain this form in the future, please e-mail [ebsectreas@comcast.net](mailto:ebsectreas@comcast.net) or visit the website at [eastberlinboro.com](http://eastberlinboro.com)
- Upon completion, please return the form via e-mail ([ebsectreas@comcast.net](mailto:ebsectreas@comcast.net)), fax, hand deliver to the Borough Hall (by placing the form in the black, drop-box located at the left of the front door), or regular U.S. Mail.
- Required - Chapter § 423-6 Changes in use or occupancy - (i.e. owner of property or the tenant has changed ?). Please contact the Building Code Official for more information: James Zerfing, Middle Department Insp. Agency, Inc. 717-873-7442 or e-mail [JamesZerfing@MDIA.US](mailto:JamesZerfing@MDIA.US)

Owner's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_

PO Box \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Address of House, Apartment or Apartment # \_\_\_\_\_

PO Box: \_\_\_\_\_

Names of tenants 18 years or older

1. \_\_\_\_\_ 3. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_

Address of House, Apartment or Apartment # \_\_\_\_\_

PO Box: \_\_\_\_\_

Names of tenants 18 years or older

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2. \_\_\_\_\_ 4. \_\_\_\_\_

Address of House, Apartment or Apartment # \_\_\_\_\_

PO Box: \_\_\_\_\_

Names of tenants 18 years or older

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PO Box: \_\_\_\_\_

Names of tenants 18 years or older

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2. \_\_\_\_\_ 4. \_\_\_\_\_

Additional pages of this document may be submitted as needed. Date Received by Borough Office: \_\_\_\_\_